

Parkland Students:

*The following email contains vital student information regarding the college's COVID-19 response. Please read it carefully and thoroughly. It is absolutely imperative that you check your Parkland email account on a daily basis for additional updates and information.*

Yesterday, **President Ramage announced** that our campus will be making the shift to a primarily online format starting March 23 and continuing through April 3. Labs and studio classes will still be held on campus. The campus will remain open. Please watch for communication from your instructors for specific course information. Please remember that the campus is closed entirely on Friday, March 20<sup>th</sup> and no facilities, offices or services will be open that day. The college has launched a new website to provide up-to-date information about the response COVID-19: [www.parkland.edu/covid19](http://www.parkland.edu/covid19)

Your continued success this semester is important to us. Here are some key things students need to know right now:

### **Course Delivery and Technology**

- **Computer Labs** - There are several on-campus computer labs that will be staffed with Parkland personnel to assist any students that need additional access to internet or computer technology or that need assistance with the online learning platform.
- **Parkland's Technology Help Desk** (217/353-2020, [techhelp@parkland.edu](mailto:techhelp@parkland.edu)) is available to help with any password, access, internet connectivity or other technical assistance needs of our students.
- **Library** - The Library will continue to be open according to standard posted hours. Students may still borrow materials, including loanable technology, and use the Library facilities as normal. Electronic resources are always available 24/7 via the [Library's website](#).
- **Assessments** – Course testing and makeup testing services will continue in the Assessment Center during their posted hours. For more information, students should contact the Assessment Center for testing information (**217-351-2432, [AssessmentCenter@parkland.edu](mailto:AssessmentCenter@parkland.edu)**).

### **Academic Supports**

- **Accessibility Services** - Students registered with Accessibility Services OR in need of accommodations for online classes and are not yet registered with Accessibility Services should contact the department's office (217-353-2338, [AccessibilityServices@parkland.edu](mailto:AccessibilityServices@parkland.edu)) for additional information.
- **Absences** - All students needing assistance with issues related to absences should first contact their individual faculty members. If additional assistance is needed, please contact the Dean of Students (217-353-2048, [DeanofStudents@parkland.edu](mailto:DeanofStudents@parkland.edu)).
- **Center for Academic Success** - The Center for Academic Success (217-353-2005, [CenterforAcademicSuccess@parkland.edu](mailto:CenterforAcademicSuccess@parkland.edu)) will be open as scheduled and all services will be available. Students can find tutoring schedules by subject [here](#).

- **Presentation Center** – The Presentation Center will remain open in C152 to assist students preparing for speeches and presentations. Current hours of operation can be found at the [Presentation Center website](#)
- **Science Commons** - Natural Science faculty will maintain limited hours in the Science Commons to assist students with questions related to their science coursework. A schedule will be made available to appropriate classes.

### **Campus Safety**

- **Wellness Center** – If you have health related questions, please contact Sara Maxwell, Wellness Center Coordinator (217-373-3879, [WellnessCenter@parkland.edu](mailto:WellnessCenter@parkland.edu)).
- **Public Safety** – This office is open 24 hours a day, 365 days per year. For assistance, please contact (217-351-2369, [publicsafety@parkland.edu](mailto:publicsafety@parkland.edu)).

### **Campus Events**

- **Large Group Gatherings** - Events over 24 people will be restricted on campus until further notice. Please check with any event sponsors if you have any questions about a particular event.
- **End of Year Events** – At this time, we have not made a determination regarding spring events such as Commencement, Honors Convocation and the Scholarship Reception. Please continue checking email for updates and important dates.

Other contact numbers can be obtained [here](#).

Thank you for your patience and flexibility as our campus responds to this evolving situation. We look forward to a successful conclusion to the semester.

Mike Trame  
Vice President for Student Services  
Parkland College